

BOARD POLICY
LUBBOCK BASKETBALL OFFICIALS CHAPTER
Lubbock, Texas

September 23, 2021

GENERAL ARTICLES:

1. In order to be in good standing in the chapter and to be eligible to officiate games, an official must:
 - a. Pay current year's state and local dues
 - b. Take and pass current years tests with a score of 70 or better. Tests include Basketball Rules- Part I and Basketball Mechanics Exam- 2 or 3 Official
2. A mandatory rules clinic is required for each member each year to be able to call any games. If said member misses this clinic a makeup is required, that member shall pay a twenty-five dollar (\$25.00) makeup fee. There will only be one makeup clinic offered.
3. The Board may appoint a sub-varsity secretary to assist with assignment of sub-varsity games. This position, if appointed, shall be an ex-officio member of the Board without vote and will report to the chapter secretary.
4. The Board may appoint a web master to assist the treasurer with recording of minutes and posting on the web page. This position, if appointed, shall be an ex-officio member of the Board without vote and will report to the chapter treasurer.
5. No LBOC member shall officiate in any UIL-sanctioned contest with an individual who is not a member of a UIL recognized chapter. Exception – May officiate with an employee of the host school district.
6. A member shall attend fifty percent (50%) of chapter meetings, including the Rules Clinic, in order to remain in good standing. If a member is not in good standing, the Board may impose other penalties. Exception to this rule must be written to the chapter Treasurer by midnight (12:00AM) of scheduled meeting missed explaining reason for absence.
7. Any member that attends an “approved” (by the LBOC Board) summer officiating camp will receive a meeting attendance credit for “general” meetings in the coming year with **NO MORE THAN** one (1) credit per official allowed. Any member may also attend **ALL** LBOC summer clinics and receive one (1) meeting attendance credit for “general” meetings in the coming year.
8. Any official who missed the deadline for payment of dues, who wishes to remain an active member shall be charged a \$25 reinstatement fee, plus local annual dues.
9. Point breakdown definition:
 - a. Varsity Games = 2 points
 - b. Sub-Varsity Games (9th/ Sophomore/ JV) = 1 point
 - c. Junior High Games= .5 points

10. In order to obtain points, a point sheet must be turned into the treasurer by stated date each year.
11. Board requires officials to be dressed and ready to go on the floor 15 minutes before scheduled tip. Failure to do so can and will result in being brought before the board for disciplinary action.
12. The Board reserves the right to refuse to accept dues from any individual.
13. The Board may remove from office any member who fails to perform assigned duties and tasks with due cause. The Board will utilize the due process outlined in the LBOC Constitution.

ASSIGNMENTS:

1. All games will be scheduled by the assigning secretary, except tournament games. Tournament assignors must send the assignments for their respective tournament into the chapter secretary prior to the beginning of the said tournament. (The tournament assignor will be responsible to ensure officials are paid based on UIL mandated game fee schedule.)
2. Playoff Eligibility:
 - a. Members must obtain a MINIMUM of 30 points to be eligible
 - b. A maximum of 10 points may be obtained through tournament assignments
 - c. The remainder of the points needed must be obtained through assignments made by the assigning secretary

ASSIGNING SECRETARIE'S:

1. No switching of assigned games is permitted, this includes Jr. High through Varsity assignments. Exception to this rule is only permitted with the knowledge and approval of the chapter secretary prior to the game. The fine shall be \$25.00 per game.
2. When scheduling games, the following will be taken into consideration but not limited to: availability, distance, scratch list (schools & officials), complaints, playoff experience, camps, improvements, etc. ...

CRITERIA FOR VARSITY OFFICIATING - REGULAR SEASON ASSIGNMENTS:

In order to be eligible to officiate regular season games an official must:

- a. Take and pass current years tests with a score of 80 or better. Tests include Basketball Rules - Part I and Basketball Mechanics Exam - 2 or 3 Officials
- b. All varsity officials are required to officiate a preseason scrimmage.
- c. All varsity officials are required to attend a board approved Educational opportunity (camp) a minimum of once every three calendar years. It is the official's responsibility to turn that information into the chapter treasurer. **Starting May 5th, 2021.**

CRITERIA FOR POST-SEASON ELIGIBILITY OFFICIATING:

In order to be eligible to officiate Post- Season games an official must:

- a. Official has met all previous requirements for being in good standing in the chapter and requirements for Varsity officiating.
- b. Take and pass current years tests with a score of 90 or better. Tests include Basketball Rules - Part I and Basketball Mechanics Exam - 3 Officials
- c. Official must have officiated 30 points worth of chapter assigned games in the current season (see #2 in Assignments Section of Board policy)

CRITERIA FOR BEING CONSIDERED TO REPRESENT LUBBOCK CHAPTER AT REGIONAL FINAL/STATE TOURNAMENTS:

In order to be eligible to officiate Regional Final/ State tournament games an official must:

- a. Official has met all previous requirements for post season officiating
- b. Any official selected to call any UIL Regional Final or State Tournament games must accept within 24 hours of notification. It is strongly suggested that all selected officials will travel together to their respective tournament game site.
- c. Official must have been a member “in good standing” at the end of the previous season and must also maintain status through current season.
- d. Official must have signed the “Commitment to Represent” form that is made available to all members by the stated deadline. The form states that those members who wish to be in the pool of candidates for consideration to represent the chapter on a potential regional final or state tournament crew agree, in writing, to accept the assignment should they be honored with such. If the official is unable to meet the commitment of the assignment, the Board reserves the right to determine any needed disciplinary action that is appropriate for not honoring the assignment.

COMMITTEE FOR SELECTION OF REGIONAL FINAL/STATE TOURNAMENT CREW NOMINEES FOR LBOC:

1. The Lubbock Basketball Officials Chapter will install a committee each year for the purpose of formulating crews to submit to the UIL for consideration as regional final and/or state tournament officials annually. The committee shall be made up of:
 - Assignment Secretary
 - THSBOA Representative (or state representative)
 - Chapter President
 - 2 At-Large Chapter Members
2. The committee shall formulate a plan for which to use resources and input as they deem necessary to select the best possible crews to represent the LBOC at regional final/state tournaments. Need to report the results of the committee to the board.

SOCIAL MEDIA POLICY

1. It shall be considered a violation of chapter policy and be deemed a breach of ethical conduct for any member of the LBOC to knowingly post, submit, or place onto social media sites of any nature, information pertaining to teams, coaches, schools, players and fellow officials, regarding any assignments from the LBOC.
2. Furthermore, it shall be considered a violation of the Conflict of Interest policy of the LBOC for any member to officiate in any game that involves a team, coach, school or player that is or has been referenced on any social media site by that member.
3. The penalty for such will include an appearance before the Board with penalties levied based on Board recommendation.

ANNUAL CHAPTER AWARDS PROGRAM - LBOC RECOGNITION COMMITTEE

1. Each year the Lubbock Basketball Officials Chapter shall accept nominees for annual chapter awards: Virgil L. Johnson Honorary Lifetime Membership Award, LBOC Golden Whistle Award and LBOC Newcomer of the Year Award. Any chapter member “in good standing” may submit nominees for the respective awards (criteria for each award is on LBOC website).
2. The chapter member nomination period is from January 1 thru April 15. Nomination forms are on the LBOC website. All completed forms shall be submitted to the committee chairman before the deadline. Committee nominations will occur during the scheduled committee meeting to discuss nominations.
3. A committee made up of members of the LBOC will be tasked with reviewing nominees and selecting award winners each year based on the following LBOC Recognition Committee stipulations:
 - a. The Recognition Committee will be appointed by the Board of Directors.
 - b. The Recognition Committee will be a standing committee and an appointment to the committee must be accepted by the member.
 - c. The Committee will be an eleven-member committee made up of the following:
 - Chairperson (Appointed by Board)
 - Chapter President
 - Chapter Secretary
 - Chapter Treasurer
 - THSBOA State Representative
 - Six (6) chapter members selected by the board of directors.
4. A member of the committee may not hold two committee spots concurrently.
5. The appointed person(s) will remain on the committee until:
 - a. They resign from the committee
 - b. Become inactive
 - c. Are no longer in good standing with the chapter
 - d. Leave their position on the Board of Directors

- e. Serve four years on the committee as an appointed member
6. If a committee member leaves the committee for any of the aforementioned reasons, the current Board of Directors will appoint a replacement for that member. Any member may be re-appointed by the Board of Directors.
 7. The committee chairperson will be responsible for the following:
 - a. Identifying and reporting to the Board of Directors, any members of the committee who are ineligible to be part of the committee.
 - b. Coordinating nominations and selection of the yearly winners.
 - c. Vote only in the event that there is a tie in the committee voting.
 - d. Presenting the winners to the Board of Directors.
 - e. Coordinating the selection of the yearly awards with the funding entity.
 - f. Notifying the winners of the three awards.
 - g. Presenting the winners with their awards during the first stated chapter meeting the following season (may opt to re-schedule pending availability of award winners to attend.)
 - h. Attending all committee meetings that are relative to the awards.
 8. The other committee members will be responsible for the following:
 - a. Accepting nominations, in writing, from any member of the chapter.
 - b. Submitting Committee Nominees during called Committee Meeting
 - c. Contributing to the discussion of the nominees for the awards.
 - d. Voting on the nominees for the awards.
 - e. Selecting the physical awards each season, to be awarded to the winners.
 - f. Attending all committee meetings that are relative to the awards.

ETHICS COMMITTEE

1. The Lubbock Basketball Officials Chapter will install a fact finding committee with the objective of investigating any alleged violation of ethics or behavior based of the LBOC Constitution, By-Laws, or Board Policy. All allegations will be investigated by the committee.
2. The committee will consist of five (5) members:
 - Past President
 - Division Rep
 - Three (3) non-board chapter members:
 - *The three (3) non-board chapter members will need to be a Division 1, 2, or 3 and a member in good standing. The selection of the three (3) members will be selected by the Chapter President. Members will be brought to the Board for consideration and Board vote approval. The duties of the elected members to the committee will begin when elected and will end the Monday following the UIL Boys State Tournament for that season.
3. All members of this committee will sign a confidentiality agreement. Failure to uphold the agreement will result in being removed from the committee. The Board will replace any expelled committee member with appropriate member to complete the season. The removed member(s) MAY have disciplinary actions brought against them.
4. The Division Rep will serve as the chairman of the committee and be assigned based on the members division that is in question.

5. The Past President will be given the information of the violation and will be responsible for getting together with the other members to set up the committee. The Chairman of the committee will set up the meeting date and time to gather all findings of the investigation.
6. All concluded investigation will be brought to the LBOC Board in writing. Presentation of the case will be made at the next board meeting.
 - a. If the committee determines by majority vote there IS a violation, the information will be presented to the board for further actions.
 - b. If the committee determines by majority vote there is NO violation, the Chairman will contact the member in question and discuss the results of the investigation.

****Addendum to Constitution- Section III: Offenses, Disciplinary Action, and Procedures, as well as, Dues Process.** “Investigative committee” in the Constitution will be handled by the “Ethics Committee”